



Virgin Islands Swimming Federation

6501 Red Hook Plaza, Suite 201

St. Thomas, VI 00802

VISF Board Of Directors Meeting Minutes

January 12, 2025

Zoom Meeting

In Attendance: Cinthia Sanes, Ryan Uszenski, Cathalina John-Baptiste, Bonnie O'Rourke-Barr, Anna Wilson, Beth Joseph, Damon Maynard, Jason Gleason, John Vasbinder, Adriel Sanes

1106 Call to Order / Roll Call – All Present

Review and Approval of Minutes. Motion to accept, Jason Gleason. Second, Anna Wilson. Motion carried.

President's Report

- Mentorship Program w/ World Aquatics completed.
- Constitution and Bylaws have been updated.

Treasurer's Report

- Accounting Documents shared with board.
- Non-profit status on hold, renewal in process and on track.
- Discussion of Orientation for new Board Members.
- Budapest expenses still coming in. World Aquatics funds are yet to be received.
- Discussion around athlete and coaches expense accounts being paid when received.
- Admin expenses include officials clinic, directors insurance, etc.
- 2025 Budget (high level due to unknowns around qualifications)
- Open Water funding.

Committee Assignments

- Board member as chairperson, members from both STSA and SCSA.
- Technical Committee – President
- Fundraising Committee – Ryan
- Records Committee – Cathalina
- Open Water Committee – Jay
- Public Relations Committee – Beth

Meeting Structure and Reporting

- Board to meet monthly going forward, then quarterly in the future.
- VISF Board to meet first Tuesday of the Month at 7PM.
- Committees are asked to meet monthly, and update the board.
- Committees to provide written quarterly reports for the board.

VISF Board Elected Positions

- Athletes Committee Chair
- Integrity Unit – Compliance Officer, additional members chosen by Compliance Officer

STSA and SCSA Updates

- No Additional business.

Discussion around use of 1650 as Carifta Qualifier time utilizing USA Swimming Age-Group Motivational “AA.” Motion to accept, Damon Maynard. Second, Beth Joseph. Motion Carried.

Discussion around Documents Committee to track our current documents, policies and procedures going forward.

Discussion around implementing a business system to track work flows.

Election of New Officers

- Election conducted via 3rd party app.
- President – Cinthia Sanes
- Vice President – Cathalina John-Baptiste
- Secretary – Jason Gleason
- Treasurer – Ryan Uszenski

Next meeting Feb. 4 at 7PM.

1152 Adjourned by Cinthia Sanes.